

# MOVING HOUSE CHECKLIST

## One month prior

- Notify current property manager.
- Write detailed budget for move.
- Pick moving date.
- Arrange removalists.
- Inventory your belongings.
- Book first council cleanup.
- Book any necessary repairs for current property.
- Book end-of-lease cleaning.

## Two weeks prior

- Put items out for first council cleanup.
- Arrange to move utilities, internet, phone and pay TV.
- Change address with billers and subscriptions.
- Arrange to have mail forwarded.
- Purchase packing materials.
- Begin packing non-essential items.
- Arrange care for pets or young children on moving day.
- Book second council cleanup.

## One week prior

- Finalise layout of new home and send to removalists.
- Make arrangements to collect keys for new home.
- Make arrangements for final inspection of current home.
- Pack bedding and towels for moving day.
- Take photos of cord connections for electronic equipment.
- Continue packing non-essential items.

## Two to three days prior

- Make box of essential supplies, including medicine, first aid supplies and non-perishable food items.
- Donate any unwanted items to charity shops.

- Purchase cleaning supplies and any last minute packing supplies.
- Finish packing all items, setting aside those you'll need over the next few days.

### **The day before**

- Clean refrigerator and defrost freezer
- Unhook and drain washing machine, air conditioners and garden hoses.
- Pack case with toiletries.
- Pack at least two changes of clothes for moving day and the day following.
- Set aside valuable, fragile and sentimental items along with important documents to transport with you.
- Clear path for removalists.

### **Moving day**

- Provide removalists with clear instructions on where to place items and furniture at new home.
- Pack valuable, fragile and sentimental items and important documents in your personal vehicle.
- Check all closets, cupboards and other storage areas for forgotten items.
- Set out rubbish for final council cleanup.
- Stand at entry point to new home to provide clear instructions to removalists.
- Assemble or have removalists assemble all beds.
- Ensure all utilities and services are connected and working.